



Using X-BARZ With Microsoft Excel


Adding barcodes to an MS Excel Worksheet can be done in 3 easy steps.

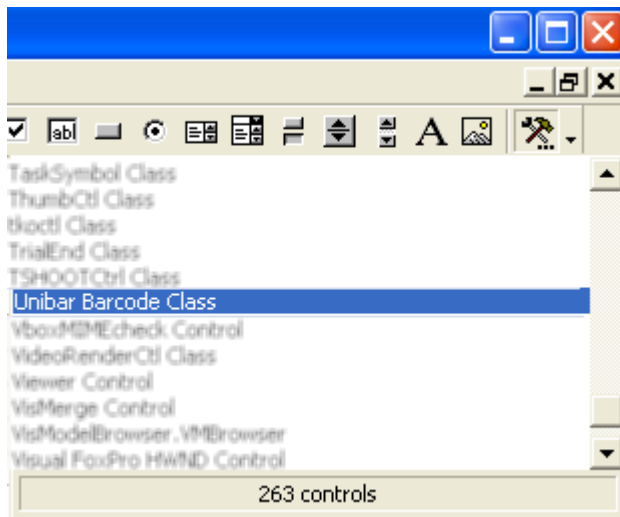
- Step 1 – Install X-BARZ on your computer
- Step 2 – Add the X-BARZ control to the MS Excel Worksheet
- Step 3 – Print the Worksheet

Step 1 – Install X-BARZ on your computer

After downloading the X-BARZ setup to your computer, double-click on the setup file to start the installation guide. The installation guide will walk you through the steps of adding X-BARZ to your computer.

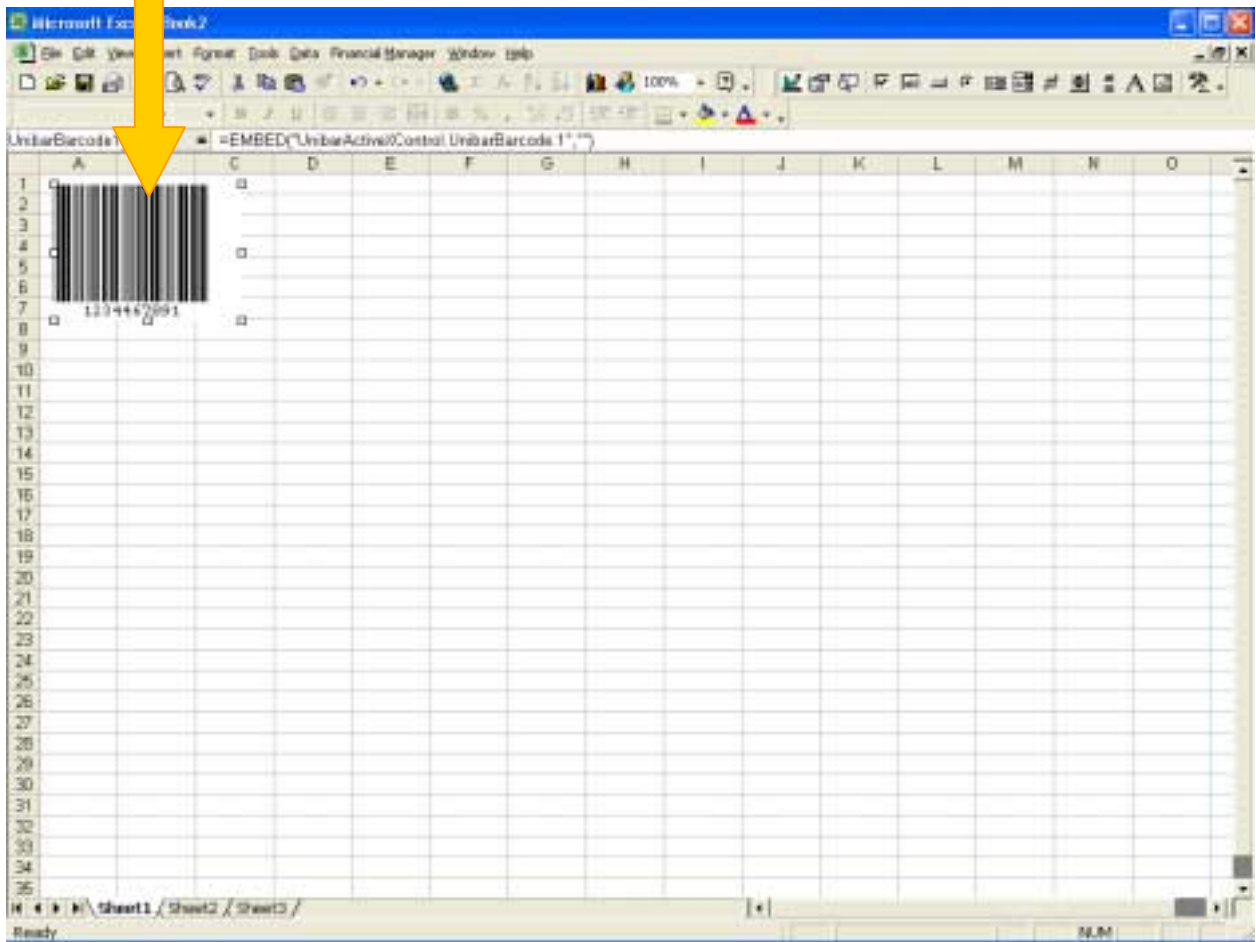
Step 2 – Add the X-BARZ control to the MS Excel Worksheet

- Open MS Excel.
- Select 'View>Toolbars>Control Toolbox' from the menu bar.
- Click on the 'More Controls' button 
- Scroll down and click on the 'Unibar Barcode Class' ActiveX.

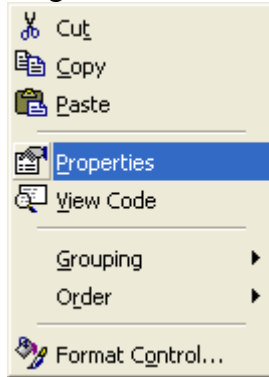


- Click anywhere on the Worksheet to place the barcode control.

At this point the barcode was added the Worksheet.

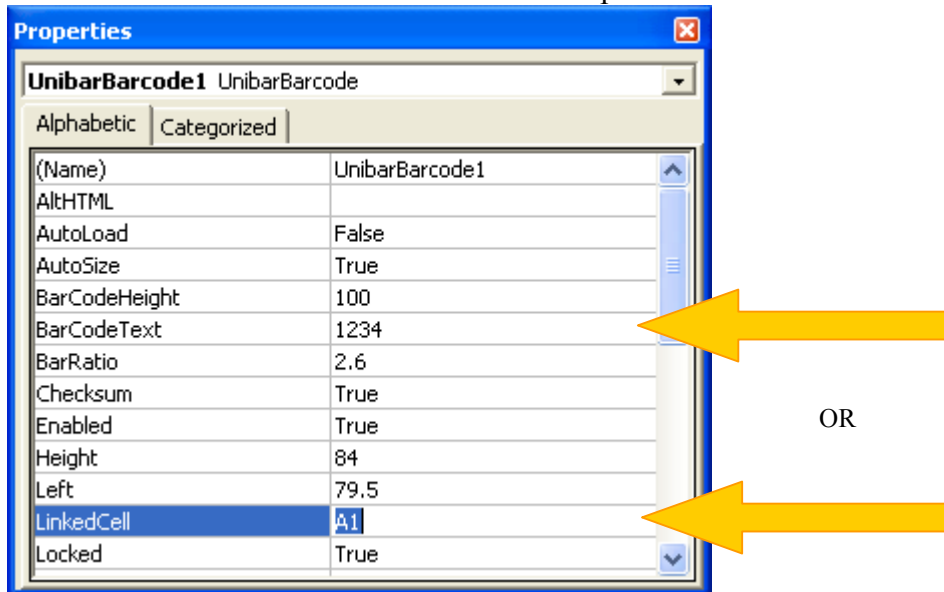


- Right-click on the barcode and then click on 'Properties'



From here set the size, type and data to be barcoded (see the manual for a full explanation of the barcode properties).

- Either set the 'BarCodeText' property or set the 'LinkedCell' property to the cell that contains the data to be barcoded. In this example A1 contains the data to be barcoded.



Step 3 – Print the Worksheet

Print the Worksheet like you usually do to the printer of your choice.